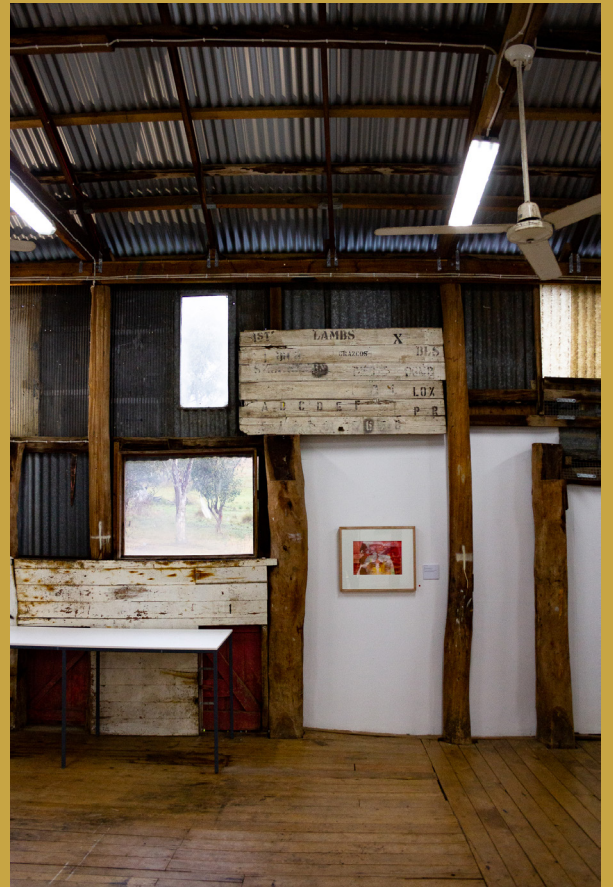


Guidelines for exhibitions



Strathnairn Arts.

Strathnairn Arts seeks to present a diverse annual program across a wide range of media, as solo or group exhibitions. We encourage applications from all stages of career development and practices to submit proposals.

Please note:

Artists are responsible for the installation and de-installation of their exhibitions, as well as the catering for the exhibition opening.

Exhibitions are scheduled to run over four weeks, opening on Wednesdays and closing on Sundays.

Strathnairn Arts collects a 33% commission on all sales.

Strathnairn Arts will provide promotion and marketing.

Strathnairn Arts cannot guarantee your preferred date but will take it into consideration.

Exhibitors who have exhibited at Strathnairn Arts in the previous year's exhibition program (other than Strathnairn Members or Studio Holders Exhibitions) are not eligible to apply.

Gallery opening hours

Homestead Gallery One and Two

- Wednesday to Sunday, 10 am – 4 pm
- Both galleries are staffed

Woolshed Gallery

- Wednesday to Friday, 10 am – 4 pm
- Saturday and Sunday 12 – 3 pm
- Gallery is unstaffed

Gallery hire costs

To confirm exhibition offers, exhibitors are required to pay the gallery hire deposit returning this signed contract.

Balance due one month prior to hire period.

Homestead Gallery One

- \$200 per exhibiting weekend

Homestead Gallery Two

- \$140 per exhibiting weekend
- Café gallery

Woolshed Gallery

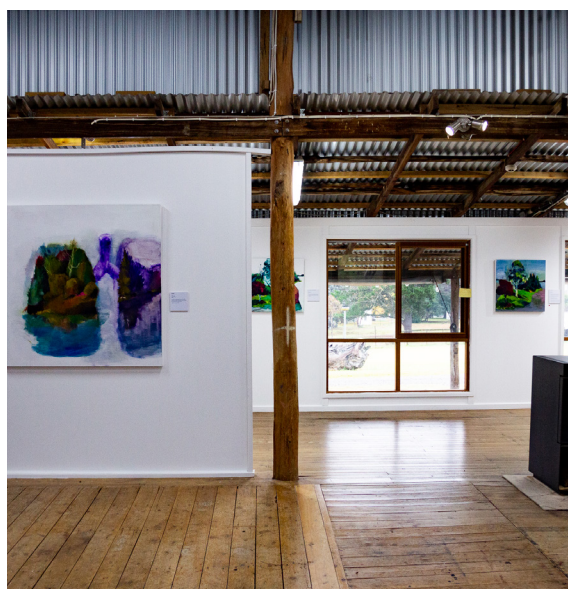
- \$260 per exhibiting weekend
- Exhibitors must sit the exhibition or organise for the exhibition to be staffed

Sales

- All artworks shown in the exhibition must be for public sale, unless otherwise agreed to by Strathnairn Arts.
- Exhibitors are responsible for ensuring that any exhibiting artist represented by a gallery, that is not Strathnairn Arts, has permission from that representing gallery to exhibit at Strathnairn Arts. The share of the commission due to the representing gallery and to Strathnairn Arts respectively will be negotiated by you, Strathnairn Arts and the representing gallery.
- Strathnairn Arts will reconcile sales and pay the exhibitor/s within thirty days from the date of cessation of the exhibition for the total amount collected less commission of 33%.

Cancellation

- A full refund will be provided for any cancellation by Strathnairn Arts (unless exhibitors are in breach of their agreement) in which case, terms of the refund will be negotiated with Strathnairn Arts depending on the circumstances.
- Should exhibitors wish to cancel their exhibition, they must advise Strathnairn Arts in writing. Refunds of the gallery hire deposit payment will be subject to the following conditions:





- i. A full refund will be provided should written advice of the cancellation be received more than three calendar months before the commencement of your Exhibition.
- ii. A partial refund of 50% will be provided should written advice of the cancellation be received between three calendar months and eight weeks before the commencement of the exhibition.
- iii. No refund will be provided for cancellations within eight weeks of the commencement of the exhibition.

Installation/de-installation

- Exhibitors are responsible for installing the exhibition.
- Installation can be arranged from 9 am on the Monday preceding the commencement of the exhibition. Strathnairn Arts must be advised of installation times two week prior to installation.
- Exhibitors must comply with the requirements of the Work Health and Safety Act 2011. A copy is available for read only from Strathnairn Arts.
- Exhibits must discuss the detail of anything that may cause harm to visitors in the Gallery. Work that may cause physical injury or likely to offend needs to be approved by Strathnairn Arts.
- Wall works must be ready to hang. The installed hanging system and lighting track system will be demonstrated to exhibitors and is simple to operate. Two-dimensional works should have D rings and hanging wire attached to the frames.
- Strathnairn Arts is responsible for the lighting of the exhibitions.
- Removal of works at the end of the exhibition is also the exhibitors responsibility. Works must be removed on the Monday following the close of the exhibition or as otherwise agreed with Strathnairn Arts.
- Exhibitors are responsible for the removal of all work at the end of the Exhibition, except for works sold.
- Strathnairn Arts will label, package all sold works. Strathnairn Arts will contact the buyer/s.

Openings

- Exhibitors organise the exhibition opening in consultation with Strathnairn Arts. This includes
 - i. Setting the exhibition opening date and time, noting that openings in the Homestead Galleries will be 5–7 pm on the first Wednesday of the exhibition commencement and Woolshed Gallery opening will be at 2 pm on the first Saturday of the exhibition commencing unless an alternate time and day is agreed by Strathnairn Arts.
 - ii. Inviting someone to formally open the exhibition.
 - iii. Organising catering and beverages for the opening.
 - iv. The Strathnairn Arts café can provide quotes for catering, or you can make alternate arrangements.

- v. Limited kitchen facilities are available for self-caterers. Exhibitors must return the kitchen to the condition in which it was found. Please note there is no access to the Café kitchen or its equipment.
- vi. The cost of catering and beverages is your expense.
- vii. Any preparation and cleaning up after the Exhibition Opening.

Curatorial control

- Strathnairn Arts will provide advice and assistance related to the presentation of exhibitions.
- Strathnairn Arts reserves the right to request that some or all of the works be re-hung/removed should the overall impression of the show detract from the image of Strathnairn Arts' exhibition spaces.
- Exhibitors must notify Strathnairn Arts no later than 30 days prior to the exhibition opening of any risks to persons or property presented by the work or its installation, any atypical installation methods required, and any potentially offensive material that is intended for display.
- Strathnairn Arts must be informed of exhibitor/s involvement in other group or solo exhibitions scheduled for the same calendar year.

Publicity/marketing

Strathnairn Arts will cover the following administrative costs of promotion and marketing including:

Invitations

- 100 hard copy invitations OR a sponsored post on our Facebook and Instagram accounts to the value of \$150.
- A PDF invitation for the exhibitor/s to share with their network three weeks prior to the exhibition.
- A Facebook event for the length of your exhibition.

Catalogue

- A web page is created for each exhibition, as well as an online catalogue. All exhibition sales are online.

Photography

- Alternatively, exhibitors have the option to outsource the photography of their exhibition. If exhibitors choose this option, they are responsible for the organisation of the photography and will incur all costs associated.
- All image files supplied to Strathnairn Arts must include: artists name, title, date of work, medium, dimensions, price, name of photographer.
- Strathnairn Arts will arrange in-house (not professional) photography if images are not supplied.

Media

- Preparation and distribution of a press release for distribution to a targeted arts media list.





To assist the marketing of exhibitions, Strathnairn Arts require the exhibitor to submit the following when returning their signed contract:

- Full names of all participating artists
- Title of exhibition
- Images (see below)
- Exhibition statement (maximum 250 words)
- Artist statement/s and CV/s
- Sponsors or grants (provide logos where necessary)
- Social media handles of participating artists
- Websites of participating artists

Images:

- Please supply at least 4 credited images for promotional use.
- Images should be at least 300 dpi and a minimum of 1 mb.
- If possible, please provide studio photographs of work in progress.
- Please supply photographer credit for all images.
- In providing images you agree to grant Strathnairn Arts with a perpetual, irrevocable, royalty free, non-exclusive, worldwide licence to use, reproduce and adapt those images for promotional purposes and to store those images for archival purposes.

- Inclusion in the Strathnairn Arts monthly newsletter and Members emails.
- Regular social media content shared across Facebook and Instagram for the length of the exhibition.

Strathnairn Arts also strongly encourages exhibitors to utilise their own networks including email lists and social media.

Artwork information

The exhibitor must provide a list of works including:

- title
- year
- medium and
- price.

Exhibitors will be provided with a digital copy of the inventory template which must be completed and returned electronically to Strathnairn Arts.

Insurance and liability

- Strathnairn Arts will be responsible for Public Liability Insurance. All other insurance is the responsibility of the exhibitor, including works in transit and whilst on the premises.
- Strathnairn Arts shall not be responsible for any loss or damage to any works or art or any property which the exhibitor brings onto the premises during the exhibition period or before or after that period.

Exemption of liability

- Strathnairn Arts is not responsible for:
 - i. expenses incurred by the exhibitor
 - ii. any claims or damages made against the exhibitor as a result of the exhibitor's use of the Gallery
 - iii. injury or damage caused by unsafe practices during installation and de-installation

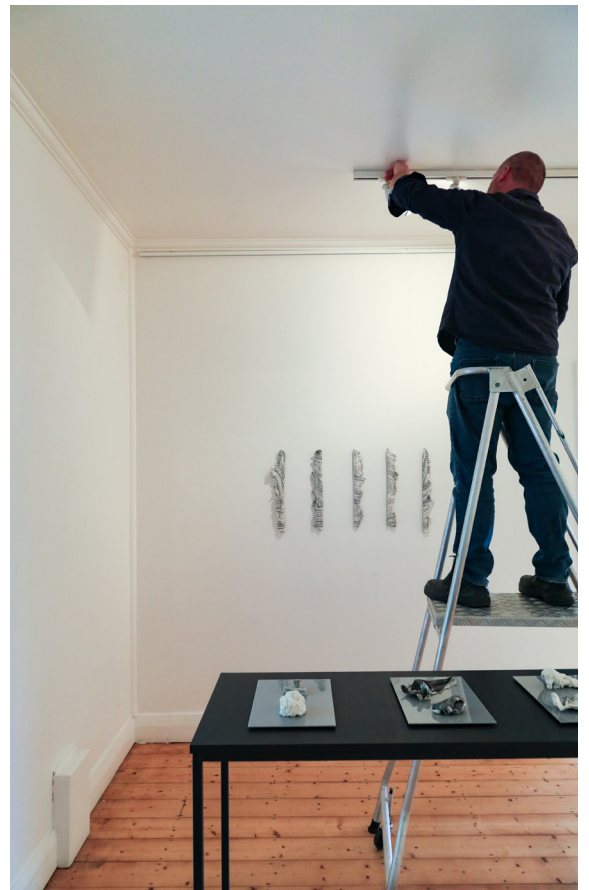
Reservations

- Strathnairn Arts reserves the right to:
 - i. use the Gallery for other purposes outside the Gallery's opening hours with prior notice to the Exhibitor,
 - ii. vary or cancel the exhibition dates as its own discretion, and
 - iii. other responsibilities as agreed with the exhibitor.

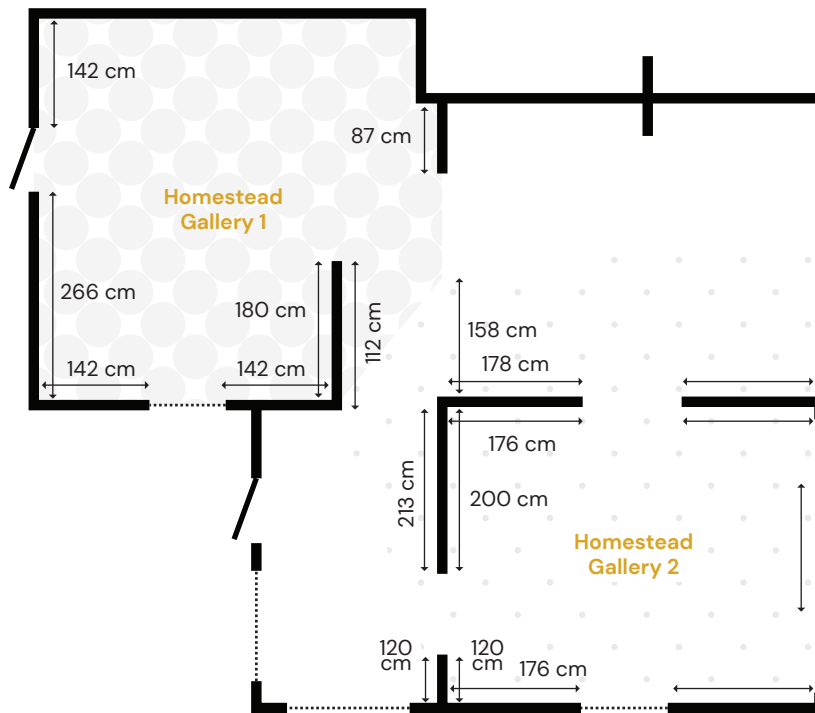
Contact

For further information contact Strathnairn Arts:

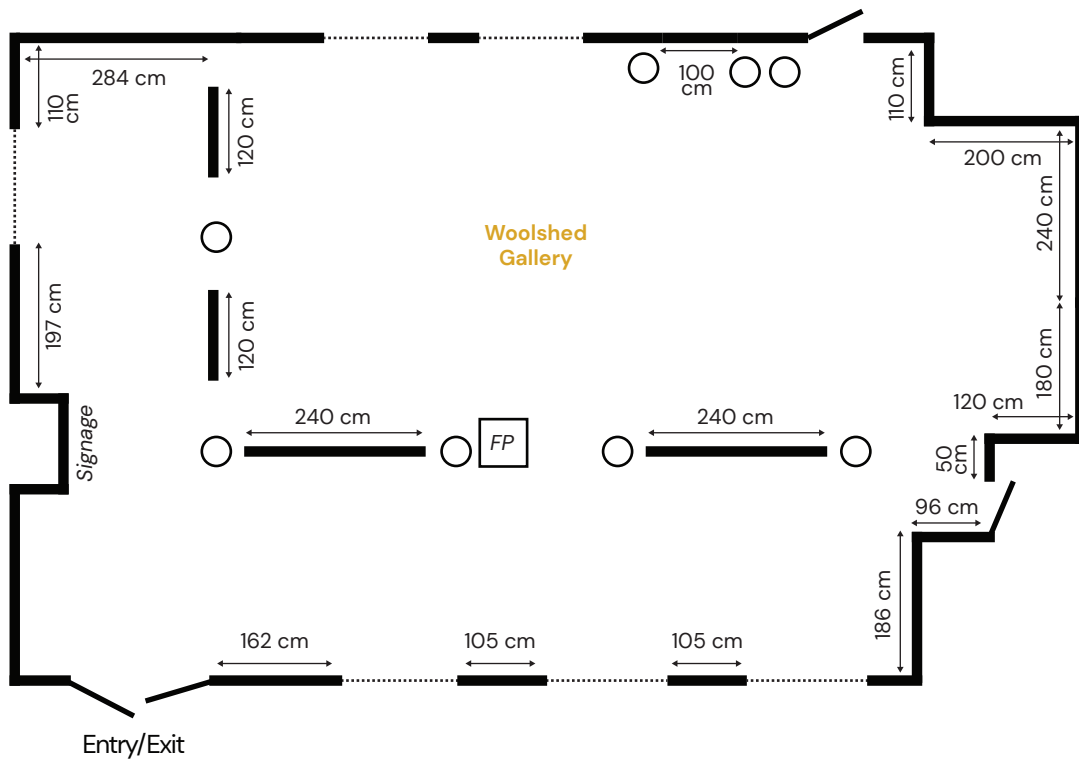
- (02) 6254 2134
- info@strathnairn.com.au



Homestead Galleries floorplan



Woolshed Gallery floorplan



Strathnairn Arts.

60 Stockdill Drive
Holt ACT 2615

www.strathnairn.com.au
info@strathnairn.com.au
(02) 6254 2134



Supported by

